



Valdosta State University

Cooperative Education

LOCATION Powell Hall — West • Room 1100 • ADDRESS 1500 N. Patterson St. • Valdosta, GA 31698-0169

PHONE 229.333.7172 • FAX 229.245.3881 • WEB www.valdosta.edu/coop/ • E-MAIL coop@valdosta.edu

A Regional University of the University System of Georgia & an Equal Opportunity Institution

COURSE SYLLABUS Full-Time Internship PLACEMENTS COOP 2400 A

0 SEMESTER HOURS CREDIT

COURSE DESCRIPTION

Prerequisite: **Placement in an approved Full-Time Internship position.** Incorporation of skills learned in the co-op experience into students' personal career plans. Course activities include development of a Career Vision Statement, and networking skills.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to:

1. Articulate a personal career vision including specific goals and objectives;
2. Accomplish measurable performance objectives related to his/her co-op position
and academic program
3. Complete assignments in a timely fashion.

REQUIREMENTS

Please note that all assignments will be submitted via email attachment or fax. For additional information, please contact the Coop office for assistance.

Students will be evaluated on the following criteria:

- | | |
|--|-----|
| 1. Student Learning Objectives----- | 25% |
| 2. Student Evaluation----- | 25% |
| 3. Satisfactory Employer Evaluation----- | 25% |

Total----- 100%

EVALUATION

75-100= S

COOP 2300

Below 75 = U

- If you are released from your position due to your actions, an Unsatisfactory Grade will be issued.
- OR
- If you stop working for any reason and fail to notify the Coop Office you will receive an Unsatisfactory Grade.
 - All assignments, student evaluations, and site visits will be completed by

STUDENTS WITH DISABILITIES

Students requesting classroom accommodations or modifications due to a documented disability must contact the Access Office for Students with Disabilities located in the Farber Hall. The phone numbers are 229-245-2498 (V/VP) and 229-219-1348 (TTY).

Cooperative Education, 2nd Floor Powell Hall-West

Instructor: Ann Stone
Phone: (229) 333-7172--office
Fax: (229) 245-3881
E-mail: coop@valdosta.edu

Signature

Date

By taking this course, you agree that all required course work may be subject to submission for textual similarity review to SafeAssign, a tool within BlazeVIEW. For more information on the use of SafeAssign at VSU see [SafeAssign for Students \(http://www.valdosta.edu/academic/SafeAssignforStudents.shtml\)](http://www.valdosta.edu/academic/SafeAssignforStudents.shtml).